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ਉਪ ਰਜਿਸਟਰਾਰ
Sunil Kumar
Deputy Registrar

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ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ ਜਲੰਧਰ, ਕਪੂਰਥਲਾ
PTU I.K. GUJRAL
PUNJAB
TECHNICAL
UNIVERSITY
Estd. Under Punjab Technical University Act, 1996
(Punjab Act No. 1 of 1997)

Ref. No. IKGPTU/DR(CS)/20.1.7.1.5447.....

Dated..17/3/2017.

To

All Principals/ Directors
Affiliated Colleges/ Institutes of IKGPTU.

Sub: - Spoken Tutorial Project, IIT Bombay.

In continuation of partnership with IIT Bombay, Spoken Tutorials started in 2013 and many Colleges/ Institutions has already actively using Spoken Tutorial Videos. I.K Gujral Punjab Technical University Jalandhar has taken the lead to promote and enable this ICT effort through Spoken Tutorial in our Departments and Affiliated Colleges/ Institutes in the State. In continuation, IITB have nominated 15 Affiliated Colleges Region-Wise as "Nodal Centers" (NC) for Spoken Tutorial (ST). As the Nodal Centre, the primary role is to guide and monitor other colleges to implement the training in a systematic and timely manner which is mandatory to act as nodal center. The detailed activities for each Nodal Centre is given below:

- I) NC to get Nodal Coordinators, Faculty-Student Team (4-5) nominated and send an official acknowledgement letter to ST, IIT Bombay.
- II) NC to complete the work in their own college in the first month of semester starting/ them becoming a NC in the form of preparing a **3 Year Training Plan covering all the departments and batches and submitting the Semester Training Planner (STP) online.**
 1. Register on Spoken Tutorial website to enrol students- by 20th March ([Faculty Coordinator Registration Link](#))
 2. Download courses by 22nd March ([Download the course link](#))
 3. Upload students data - Master Batch & STP by 24th March ([Master Batch Upload link](#) ; [Semester Training Planner \(STP\) link](#))
 4. Fix start date per course - (in 27th March 2017)
 5. Complete Participant List/ Attendance by 27th March 2017 - ([Instructions to select participant list](#))

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III) NC to get **4-5 Colleges** from the region into the program and guide them complete the process in their respective colleges.

1. Hold an **Awareness program** of 2-3 hours with clusters (select colleges coming under NC) one month from the date of becoming a Nodal Centre. For this, NCs to send an invite to these colleges as a first step.
2. **Follow up letters/ mails** to be sent to the select colleges to initiate training process on the start date specified to the colleges, including Colleges which did not participate and guide them through the complete training process.
3. The NC should submit a **Status Update** in each semester including details of work done and feedback. (Dec and June).
4. The **Half Yearly status** has to be sent to the University for their monitoring work.

Call Immediately IIT Bombay (Training Coordinator Punjab) – Tanvir Singh (09041633230)
(singhtanvir21@gmail.com)

M. Singh
17/3/17
(Deputy Registrar)

A Copy of the above is forwarded to: -

1. Dean, P&D, IKGPTU for information.
2. Registrar, IKGPTU for information.
3. PS to VC, for the information of the Vice Chancellor.

Nodal Centre (NC) along with assigned colleges list identified by IKGPTU Jalandhar for Spoken Tutorial Training program:

District	Nodal Center	Cluster
Amritsar	SIDANA INSTITUTE OF MANAGEMENT & TECHNOLOGY	Baba Kuma Singh Ji Engineering College
		Khalsa College Of Engineering & Technology
		Satyam Institute Of Engineering & Tech, Amritsar
		Global Institute Of Management And Emerging Technologies
	Amritsar College of Engineering and Technology	M.K Education Societies's Group Of Institutions
		Sai Institute Of Engineering & Technology
		Redical Technical Institute
Gurdaspur	Beant College of Engineering and Technology	Shivshankar Institute Of Engineering & Technology
		Aman Bhalla Institute Of Engineering And Technology
		Swami Sarvanand Institute Of Engineering And Technology, Dinanagar
		S.Sukhjinder Singh Engineering & Tech. College
		Tawi Engineering College
Hoshiarpur	Rayat Bahra Institute Of Engineering & Nano Technology	Golden College Of Engineering & Technology, Gurdaspur
		Guru Nanak Institute of Engineering And Management
Jalandhar	DAV Institute of Engineering and Technology	CT Institute of Engineering, Management & Technology
		Lyallpur Khalsa College Of Engineering
		St. Soldier Group Of Institutions
		Sant Baba Bhag Singh Institute Of Engineering & Technology
Kapurthala	Anand College Of Engineering & Management	College Of Engineering & Management, Kapurthala
		Ramgarhia Institute Of Engineering And Technology
Ludhiana	Gulzar Group of Institutes	Guru Nanak Dev Engineering College
		Bhutta College Of Engineering & Technology
		Ludhiana Group Of Colleges
		Gujranwala Guru Nanak Institute of Management & Technology
	Ludhiana College Of Engg. & Tech.	Baba Khajandas College of Management Technology
		Doraha Institute of Management and Technology
		College of Agricultural Engineering and Technology

Pathankot	Sri Sai Iqbal College of Management and Information Technology	Modern Group Of Colleges
		Sukhjindra Technical Campus, Dunera
Patiala	Shree Ganesh Group of Institutes	Surya World
Ropar	IET Bhaddal	Global College Of Engineering & Technology Kahanpur Khui
		Rayat Institute Of Engineering & Information Technology, Railmajra
Sahibzada Ajit Singh Nagar	Indo Global Group of Colleges	Career Point Technical Campus
		SRI SUKHMANI INSTITUTE OF ENGINEERING & TECHNOLOGY
		Doaba Institute Of Engg. & Tech.
		Universal Group Of Institutions
		G.G.S COLLEGE OF MODERN TECHNOLOGY
	Chandigarh Engineering College, Landran	CGC College Of Engineering, Jhangeri
		PTU Nalanda School Of TQM & Entrepreneurship
		Adesh Institute Of Technology
		Centre For Development Of Advanced Computing, Mohali
		Punjab Institute Of Engineering & Applied Research
	SUS College of Engineering	Quest Infosys Foundation Group Of Institutions
		Ram Devi Jindal Educational Charitable Society Group Of Institutions
		Sachdeva Engineering College For Girls
		Punjab College Of Engineering & Tech. Lalru Mandi (Village Malakpur)
Swami Parmanand College Of Engineering & Technology		
Shahid Bhagat Singh Nagar	Rayat Institute Of Engineering & Information Technology	KC College of Engineering and Information Technology
		Doaba Khalsa Trust Group Of Institutions
		IITT College of Engineering, Pojewal